

**Guide to the
Little River Drainage District Records
Group II: Secretary/ Chief Engineer Files
Series VIII: Burl Underwood
1952-1956**

1.75 linear feet

2005.189



Abstract

Burl Underwood was Secretary-Treasurer for Little River Drainage District (LRDD) from 1953 until April 1956. Records consist primarily of correspondence with individual companies and persons regarding LRDD business matters, taxes, financial and banking matters, personnel, equipment and supplies.

Processed by: Kevin Mier, May 2011

Descriptive Overview

Provenance: Donated by the Little River Drainage District Corporation, 2005.

Citation: Little River Drainage District Records, [Group], [Series], Special Collections and Archives, Southeast Missouri State University

Restrictions: None

Other Relevant Collections:

Group II Series VII: B.F. Burns

Group II Series V: Earl Schultz

Biographical Note

Burl Underwood was the Secretary-Treasurer from 1953 until April 1956. The exact time of when he took over the position is not known. B. F. Burns, the previous Secretary, was getting older during the last few months of his employment for the LRDD and correspondence sent from the office that would some days have Underwood listed as Secretary and other days with Burns as Secretary. If a letter was labeled as Underwood or Assistant Secretary, and prior to March 1953, it has been included in the collection.

At the April 16th 1956 Board of Supervisors meeting, the Board decided to force Underwood's resignation, and end his position at end of June of that year, leaving him the opportunity to resign in his own right. He verbally did so on that day and Earl Schultz was voted in as his successor.

Scope and Content Note

Records consist of correspondence with individual companies and persons regarding LRDD business matters, taxes, financial and banking matters, personnel, equipment and supplies.

Series has been divided into 2 subseries, one for alphabetized files and one for chronological files.

Archivists Note: Subseries 1 contains alphabetized folders which may have volume numbers or file letters listed. These numbers and letters were on the original folders and probably indicate their original filing order. Since the collection was processed at separate times, some folders have the additional information written on them while others do not. Because of this, the additional information was left off of the container list.

Rules or Conventions: Finding Aid prepared using DACS

Series Descriptions

Subseries 1: Alphabetized Correspondence

Contains correspondence between Burl Underwood and district residents, supervisors, private businesses, and banks. Subjects include taxes, receipts, meetings, payments, contracts, purchases, and general communication. Folders are arranged alphabetically and then chronologically

Subseries 2: Chronological Correspondence

Contains correspondence between Burl Underwood and district residents, supervisors, private businesses, and banks. Subjects include taxes, receipts, meetings, payments, contracts, purchases, and general communication. Folders are arranged chronologically.

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Container List

Subseries 1 Alphabetized Files

Box 3601

Folder 001	Acom, O. H. (Wardell MO)	1953 Apr-1956 Jan
Folder 002	Applications	1953 Jul-1956 Feb
Folder 003	Baker, Chas. B. (Kennett MO)	1953 Jan-1955 Aug
Folder 004	Bo-Bq	1952 Dec-1955 Oct
Folder 005	Co-Cq	1953 Mar-1956 Mar
Folder 006	Cr-Cz	1953 Oct-1956 Mar
Folder 007	De-Dh	1953 Sep-1956 Apr
Folder 008	Department of Commerce, Bureau of the Census	1953 Apr-1956 Jan
Folder 009	Department of Oil Inspection	1954 Sep-1956 Jan
Folder 010	E-F	1952 Jul-1955 Jul
Folder 011	Ga-Gg	1953 Mar-1956 Feb
Folder 012	Gh-Gq	1953 Mar-1956 Jan
Folder 013	Gr-Gz	1953 Mar-1956 Apr
Folder 014	Haa-Han	1954 May-1955 Jun
Folder 015	Hao-Hd	1953 Aug-1956 Apr
Folder 016	He-Hh	1953 Apr-1956 Jan
Folder 017	Hi-Hn	1953 Mar-1956 Apr
Folder 018	Ho-Ht	1953 Apr -1956 Apr
Folder 019	Hu-Hz	1953 Jul-1956 Mar
Folder 020	I	1953 Jul-1956 Mar
Folder 021	Ja-Jl	1953 Nov-1955 Mar
Folder 022	Jm-Jz	1953 May-1955 Nov
Folder 023	Ka-Kg	1953 Apr-1956 Feb
Folder 024	Ko-Kz	1954 Jul-1954 Dec
Folder 025	La-Ld	1953 May-1956 Feb
Folder 026	Le-Ln	1953 Mar-1956 Mar
Folder 027	Leslie Insurance Agency (Sikeston MO)	1954 May-1956 Mar
Folder 028	Lo-Lz	1954 Sep-1956 Apr
Folder 029	Maa-Mao	1953 Feb-1955 Dec

Box 3602

Folder 001	Map-Mb	1953 Apr-1955 Apr
Folder 002	Mare and Company (St. Louis MO)	1953 Oct-1955 Nov
Folder 003	Mca-Mch	1954 Feb-1956 Apr
Folder 004	Mci-Md	1955 Jan-1955 Sep
Folder 005	Me-Mh	1953 Jul-1955 Feb
Folder 006	Mi-Mn	1953 May-1956 Jan
Folder 007	MO Conservation Commission (Jefferson City MO)	1954 Feb-1954 Jun
Folder 008	MO Geological Survey and Water Resources (Rolla MO)	1955 Jan-1956 Apr
Folder 009	Mo-Mt	1952 Aug-1956 Feb
Folder 010	Mu-Mz	1953 Mar-1956 Mar
Folder 011	Na-Nh	1953 Feb-1956 Apr
Folder 012	Ni-Nz	1954 Jun-1956 Feb
Folder 013	Pa-Ph	1953 Aug-1956 Mar
Folder 014	Pemiscot-Dunklin Electric Co-operative (Hayti MO)	1954 Jul-1956 Apr
Folder 015	Pi-Pz	1953 Aug-1956 Jan
Folder 016	Q	1954 Feb
Folder 017	Ra-Rd	1953 Feb-1956 Mar
Folder 018	Re-Rg	1955 Apr-1956 Feb

Series I**Alphabetized Files****Box 3602**

Folder 019	Reynolds, S. P. (Caruthersville MO)	1953 Jan-1954 Dec
Folder 020	Reynolds, S. P. (Caruthersville MO)	1954 Nov-1956 Apr
Folder 021	Rh-Rn	1953 Apr-1956 Apr
Folder 022	Ro-Rt	1952 Oct-1956 Apr
Folder 023	Robertson, Frank (Carton MO)	1953 Dec-1956 Apr
Folder 024	Ru-Rz	1953 Mar-1955 Nov
Folder 025	Sa-Sb	1953 Mar-1955 Sep

Box 3603

Folder 001	Sc-Sd	1952 Dec-1956 Mar
Folder 002	Se-Sh	1953 Mar-1955 Dec
Folder 003	Si-Sm	1953 Mar-1956 Feb
Folder 004	Sn-Ss	1953 Feb-1956 Mar
Folder 005	Southeast MO Association of Insurance Agents (Sikeston MO)	1954 Sep-1955 Sep
Folder 006	Sn-Ss	1955 Oct-1956 Mar
Folder 007	St	1953 Jan-1956 Jan
Folder 008	Ti-Tz	1953 Feb-1954 Mar
Folder 009	U-V	1953 Mar-1955 Aug

Subseries 2 Chronological Correspondence**Box 2871**

Folder 001	Correspondence	1953 Feb-1953 Oct
Folder 002	Correspondence	1953 Nov-1954 Apr
Folder 003	Correspondence	1954 May-1954 Sep
Folder 004	Correspondence	1954 Oct-1955 Mar
Folder 005	Correspondence	1955 Apr-1955 Oct
Folder 006	Correspondence	1955 Nov-1956 Apr