

Albert and Leming Halls Ledgers 1906-1948

Extent: 16 items

Accession Number: 2008.015.003

Abstract: Sixteen ledgers containing the records of the financial dealings or daily administration of Albert and Leming Halls at Missouri State Normal School—Third District and Southeast Missouri State Teachers College. Includes payroll ledgers, accounts payable and receivable ledgers, and minute books.

Processed by: Esther H. Bohnert, March 2008

Repository: Special Collections and Archives, Southeast Missouri State University
Phone: (573) 651-2245; Fax: (573) 651-2666; Email: semoarchives@semo.edu

Provenance: University Archives

Citation: University Ledgers, Albert and Leming Halls Ledgers, [Ledger Title], [Dates], Special Collections and Archives, Southeast Missouri State University

Restrictions: None

Related Collections:

Albert Hall Minutes, 1911-1921

Grauel Collection, Harold O., c. 1860-1985

Missouri State Normal School—Third District Booklets, c. 1910

President's Office Subject Files, 1873-1983

University Buildings and Grounds Collection, 1906-1998

Historical Note

Due to a lack of boarding accommodations for students during the early years of the Normal School and the decision in 1904 by the Missouri legislature not to fund Cape's dormitory-building projects, Louis Houck, L. J. Albert, and M. E. Leming formed the Normal Dormitory Association.¹ Its purpose was to fund and oversee the building of two dormitories on the south side of Normal Avenue.² Leming, Albert, and Houck loaned the Normal School \$40,000 and \$50,000, respectively, enabling the school to construct the Leming and Albert Hall dormitories.³

¹ Terri Foley, "Lost and Saved Landmarks: Albert Hall (Lost)" 2008. Online database of the *Southeast Missourian*, available at: <<http://medialab.semissourian.com/landmarks/albert-hall/>>.

² Arthur H. Mattingly, *From Normal to University: A Century of Service*. Cape Girardeau, MO: Missourian Litho and Printing Company, 1979, 98.

³ "Girardeau Fought to Secure Location of College in Cape." Houck Field House Scrapbook, 1927-1948.

By September 1904, work had started on Albert Hall, a men's dormitory.⁴ On March 7 of the following year workers completed the building.⁵ Albert Hall served temporarily as the home of women who were boarding at the school until the completion of Leming Hall. Leming Hall, a women's dormitory, was completed shortly after Albert Hall.⁶

During this time the Normal Dormitory Company leased the dorms to the school for \$500 per year. In 1911, the Missouri legislature finally appropriated funding in the amount of \$85,000, but budget shortfalls prevented the purchase until May 1912 when the legislature made a partial payment of \$30,000. In January 1913, the legislature made final payment on the dormitory bonds and acquisition of the dormitories finally occurred. They officially became part of the State Normal School.⁷

Prior to World War I and during the conflict, the college utilized Albert Hall as a barracks for students in the Student Army Training Program.⁸ During the 1923-1924 school year the college remodeled and refurnished the interior of Albert Hall and turned it back into a dormitory for women, accommodating eighty students.⁹ In 1943, the Navy secured use of the dorm to house the students enrolled in the V-12 program.¹⁰

The college razed Albert Hall in the early months of 1960 to accommodate a new dormitory, Dearmont Quadrangle; Leming Hall was razed in the late 1970s in order to make way for the construction of the new University Center.¹¹

Scope and Content Note

Sixteen ledgers containing the records of the financial dealings of Albert and Leming Halls at Missouri State Normal School—Third District and Southeast Missouri State Teachers College. Includes payroll ledgers, accounts payable and receivable ledgers, and minute books.

Each ledger contains different types of information, even though some ledgers are multi-volume sets. Each of the individual ledgers is described below in chronological order.

Archivist Note: Ledgers are marked with the following numbers: 1116 U, 1039 U, 1040 U, 1041 U, 1043 U, 1046 U, 1047 U, 1048 U, 1049 U, 1050 U, 1051 U, 1053 U,

⁴ Mattingly, 1979, 98.

⁵ Foley, "Lost and Saved Landmarks: Albert Hall (Lost)," 2008, 1.

⁶ Mattingly, 1979, 98-99.

⁷ Mattingly, 1979, 101.

⁸ Foley, "Lost and Saved Landmarks: Albert Hall (Lost)," 1-2.

⁹ *The Sagamore 1924*. Cape Girardeau, MO: Published annually by the students of Southeast Missouri State Teachers College, 15.

¹⁰ Foley, "Lost and Saved Landmarks: Albert Hall (Lost)," 2008, 1-2.

¹¹ Foley, "Lost and Saved Landmarks: Leming Hall (Lost)" 2008,

<http://medialab.semissourian.com/landmarks/leming-hall/>. 1.

1054 U, 1055 U, 1056 U, and 1060 U. These numbers were assigned by archives staff and have no bearing on the ledgers now.

Rules or Conventions: Finding aid prepared using DACS

Albert & Leming Halls Ledger Descriptions

Accounts Payable Ledger for Albert and Leming Hall

Volume 1: 1906-1908

Volume 2: 1921-1929

Box 3149

Ledger 001

Ledger 002

Includes amounts received for Albert and Leming Halls room and board, laundry, and bedding, as well as disbursements for things such as payroll, room and board refunds, furnishings, fuel, and foodstuffs.

Albert and Leming Halls Collections & Disbursements Ledgers

Volume 1: 1908-1911

Box 3150

Ledger 001

Ledger records room, board and bedding funds listed by individual for Albert and Leming Halls. I Also records disbursements such as room or board refunds, salary, and payments on account to local merchants for goods and services, and to local farmers who supplied produce to the school.

Albert and Leming Halls Collections & Disbursements Ledgers

Volume 2: 1911-1913

Box 3150

Ledger 002

Records room, board and bedding, and laundry funds listed by individual for Albert and Leming Halls. Also records disbursements such as room or board refunds, salary, and payments on account to local businesses.

Albert and Leming Halls Collections & Disbursements Ledgers

Volume 3: 1913-1915

Box 3150

Ledger 003

Contains room and board income for Albert and Leming Halls (naming individual students and their payments) as well as payments to funds and individual businesses for the period 8 September 1913- October 14 1915. Checks are written for foodstuffs and produce as well as for services provided.

**Albert Hall Minute Book
1913-1922**

Box 3129
Ledger 001

Contains rules and regulations for conduct expected of residents at Albert Hall in 1909, as well as penalties levied for breaking the rules. Individual incidents are listed detailing what the offense was and the cost of the penalty.

Albert and Leming Halls Accounts Payable & Collections Ledger
Volume 1: 1913-1917
Volume 2: 1914-1925
Volume 3: 1917-1921

Box 3179
Ledger 001
Ledger 002
Ledger 003

Ledgers record receipts for Albert and Leming Halls and payments made to the different funds. Among the funds listed for both halls are provisions, salaries, labor, fuel, ice, furnishings, laundry, repairs, telephone, miscellaneous, and board refunds.

Albert and Leming Halls Room & Board Accounts Receivable Ledgers
Volume 1: 1919-1923
Volume 2: 1923-1928

Box 3141
Ledger 001
Ledger 002

Accounts receivable ledgers for Albert and Leming Halls. Records receipts for room and board listed by individual student paying them.

**Albert and Leming Halls Funds & Accounts Ledger
1925-1935**

Box 3154
Ledger 001

Records receipts and payments in the form of funds only. The funds include provisions, salaries and labor, fuel, gas and light, furnishings, laundry, repair and replacement, telephone, Albert and Leming Halls room and board funds, and a miscellaneous fund.

**Albert and Leming Halls Petty Cash Book
1926-1928**

Box 3152
Ledger 003

Contains records of petty cash funds for Albert and Leming Halls. Records cash payments as well as disbursements for various and sundry things, such as produce, baked goods, poultry, and fish.

**Albert and Leming Halls Income & Disbursements Ledger
1937-1943**

Box 3131
Ledger 003

No additional description available.

**Cash Receipts & Disbursements Ledger for Albert and Leming Halls
1937 July 7-1939 August 3**

Box 3179
Ledger 004

Each student is entered individually by name and the amount paid. Ledger does not specify whether or not it is for room, board, or bedding. Recorded only as "accounts received" or "miscellaneous inc."

**Dormitories & Facilities Management, Monthly Time Book Ledger
Volume 1: 1939-1948**

Box 3129
Ledger 005

Time (payroll) record of the staff for Albert and Leming Halls dormitories.